

P.O. Box 151 441 Hwy 101 N Yachats, OR 97498

Phone: 541-547-4599 E-mail: yyfapkids@gmail.com www.yachatsyouth.org

## Yachats Youth & Family Activities Program

## Job Description Preschool Teacher Assistant

Wages: \$12-15/hr Dependent Upon Education & Experience Average 23-25 hours per week regularly Monday through Friday Benefits: Vacation/Sick Leave/Supplement for medical/retirement Evening hours may be required one or more times per month for special events

## Job Description:

- Ability to maintain a positive and enthusiastic attitude.
- Ability to be a firm yet kind and gentle leader of young children.
- Ability to interact positively with youth, parents and community members.
- Work with the Preschool Teacher to plan and implement preschool activities using "Creative Curriculum", which is evidence based for school readiness.
- Supervise children and enforce behavioral guidelines in a positive way,
- Positively interact, support and work as a team with the preschool teacher and classroom volunteers.
- Set up and clean up of the program area; including doing dishes, sweeping etc.
- Assist with preparation of snacks, collect fees, etc as needed.
- Other related duties as assigned by the director such as special events.

## Job Requirements:

Educational background with a minimum number of 20 semester credits in Early Childhood education or equivalent experience teaching preschool and/ or care for children in a group setting

Pass Criminal Background Check

Obtain Oregon Food Handlers Card

Complete Infant Child CPR/First Aid